

## Jefferson County Library Board Meeting Minutes

November 28, 2018 at Jefferson Public Library

Meeting was called to order by President Ager at 5:03pm.

**Board Members Present:** Linda Ager, Art Biermeier, Leigh Froelich, Diana Shull, Nancy Lust, Mark Elworthy

**Library Directors Present:** Eric Robinson, Fort Atkinson; Leann Lehner, Jefferson; Kelli Mountford, Waterloo; Peg Checkai, Watertown; Joan Behm, Cambridge; Stacey Lunsford, Whitewater; Erik Braun, Palmyra

**Other Guests:** Connie Meyer, director of the Bridges Library System

Moved to open meeting for public hearing on Plan for Jefferson County Library Services 2019-2021 was made by Diana Shull and seconded by Nancy Lust. Motion passed. With no public attending, motion to close was made by Diana Shull and seconded by Mark Elworthy. Motion passed.

**Minutes:** Mark Elworthy moved to approve. Nancy Lust seconded and the minutes were approved.

No public comments or correspondence.

**Administrator's report:** None

**Bridges Library system representative report-**Linda Ager

Evaluation of Connie Meyer. Surveys sent to staff and board members and Connie received high marks from all. Connie is setting goals for the coming year.

**Library System Directors Report-**Connie Meyer

Budget passed in Waukesha and Jefferson Counties with no changes in either. Filed Annual plan in October with State and approved. Prepopulating annual reports to make it easier for Directors to fill in. It will be a busy January ahead with changeover in Directors. Focusing on closing out the year and beginning again.

**Old Business:** Plan-Motion to accept the 2019-2021 Jefferson County Library Services plan with grammar and punctuation changes that do not change the content was made by Mark Elworthy and seconded by Diana Shull. Motion passed.

Update - Jefferson County Library Budget was passed unanimously by the Jefferson County Board of Supervisors.

**New Business:** The Board will be losing two members: Leigh Froelich and Nancy Lust. Thank you for serving the Board. We need suggestions for new members. Check with your Library Boards and Friends groups to see if anyone is interested.

**Library reports:**

Jefferson: Leann Lehner: Budget passed and cutting buying by 20%. Festival-Warriors and Wizards was poorly attended partially due to bad weather. Innovation and improvement grant from Bridges was used for signage at the Library. Went to Library Journal Institute and worked with architect about how to expand. Very valuable. Medical College a "go". Wondering what will we be able to offer students/families.

Whitewater: Stacey Lunsford: Budget passes and all departments cut. Eliminated 3 positions. Looking at Public, Private partnerships and working on strategic planning.

Waterloo: Kelli Mountford: Budget passed but with decrease of 9.67 %. Trying to fix a deficit of \$30,000. Closing two Saturdays a month and closing early Wednesday evening. Programming must be "free"

Fort Atkinson: Eric Robinson: Continuing to do more outreach to Senior centers including craft programming. Binge boxes with bulk amounts of stuff.

Watertown: Peg Checkai: Budget passed. Will add a part time person to children's department to help free up children's librarian for other activities. Breaking ground 2020 for expansion. Circulating snowshoes.

Palmyra: Erik Braun: Budget passed-Funding constant. Trying to get people in as circulation is down. Trying different programming such as family movies, "turkey" bowling, craft fair, raffle basket, ugly sweater contest. Community wants library. The best program is Makerspace and the 3D printer.

Lake Mills: Gerard Saylor: Budget-OK. Worked on programming this year. Harry Potter Anniversary Party that lasted 3 hours. Two Medicare programs. LED conversion to swap out lights in December. Tablet in children's area. Video game collection. Looked at Building needs. Parking lot to be done in March?

Cambridge: Joan Behm: Strategic plan next year. Programming: Beyond the page.

**Next meeting:** Will be in February, Eric will send out poll. President, Vice President and Secretary will have to be nominated and voted on at this meeting.

**Adjournment:** Motion to adjourn by Art Biermeier and seconded by Nancy Lust. Motion passed. Meeting adjourned at 5:50 pm.